Agenda Summary Report (ASR)

Franklin County Board of Commissioners

DATE SUBMITTED: 12/8/2020	PREPARED BY: Carlee Nave			
Meeting Date Requested: 12/15/2020	PRESENTED BY: Keith Johnson			
ITEM: (Select One) Consent Agenda	X Brought Before the BoardAdministration Business			
SUBJECT: 2021 Non-Bargaining Cost of Living A	Adjustment (COLA)			
FISCAL IMPACT: Estimated \$116,754 total for 20	21 (\$83,252 current expense)			
BACKGROUND:				
	OLA) is being recommended based on budgeted funds onsumer Price Index (CPI), comparables, and neighboring			
RECOMMENDATION: HR and County Admir presented.	nistration recommend the adoption of the resolution as			
recommendation. Salary matrices and the fisca	nty Administrator through the budget process to draft this I impact numbers were prepared by M Stein, Accounting eviewed the resolution for accuracy and clarity and provided			
ATTACHMENTS: (Documents you are submitting to the Bo	pard)			
1. Resolution				
HANDLING / ROUTING: (Once document is fully execute that will need a pdf)	d it will be imported into Document Manager. Please list <u>name(</u> s) of parties			
Thomas Westerman				
I certify the above information is accura				
	Carlee Nave, HR Director			

FRANKLIN COUNTY RESOLUTION _____

BEFORE THE BOARD OF COUNTY COMMISSIONERS FRANKLIN COUNTY, WASHINGTON

APPROVAL OF A 2021 COST OF LIVING ADJUSTMENT FOR NON-BARGAINING POSITIONS CLASSIFIED ON THE NB75 AND NB80 SALARY MATRICES

WHEREAS, the Board of Franklin County Commissioners acknowledges the importance of County employees in delivering services to the Citizens of Franklin County; and

WHEREAS, the Board of Franklin County Commissioners endeavors to balance meeting the County's financial obligations and the desire to provide adequate compensation to our valued employees; and

WHEREAS, the Board of Franklin County Commissioners desires to implement a cost of living adjustment (COLA) for non-bargaining employees; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and deems this to be in the best interest of Franklin County.

NOW, THEREFORE IT IS HEREBY RESOLVED the Franklin County Board of Commissioners adopts the attached *2021 Franklin County 7.5 Hour Non-Bargaining Seven Step* Matrix and the *2021 Franklin County 8 hour Non-Bargaining Seven Step Matrix*, which reflect a one and one-half percent COLA.

DATED this	day of	, 2020.
		BOARD OF COUNTY COMMISSIONERS FRANKLIN COUNTY, WASHINGTON
		Chair
		Chair Pro Tem
ATTEST:		Member
Clerk of the Board		

RESOLUTION: 2020 effective January 1, 2021

2021 FRANKLIN COUNTY 7.5 HOUR NON-BARGAINING SEVEN STEP MATRIX								
Annual amounts are based on 1950 hours/year								
		1	2	3	4	5	6	7
D! We ald a	23	100,132.50	105,183.00	110,448.00	116,083.50	121,894.50	128,017.50	134,433.00
Bi-Weekly		3,851.25	4,045.50	4,248.00	4,464.75	4,688.25	4,923.75	5,170.50
7.5 Hr Hourly 7.5 Hr OT		51.35 77.03	53.94 80.91	56.64 84.96	59.53 89.30	62.51 93.77	65.65 98.48	68.94 103.41
7.3 NI UT								
	22	91,026.00	95,608.50	100,405.50	105,514.50	110,799.00	116,376.00	122,206.50
Bi-Weekly		3,501.00	3,677.25	3,861.75	4,058.25	4,261.50	4,476.00	4,700.25
7.5 Hr Hourly		46.68	49.03	51.49	54.11	56.82 85.23	59.68	62.67
7.5 Hr OT		70.02	73.55	77.24	81.17		89.52	94.01
	21	82,738.50	86,911.50	91,260.00	95,920.50	100,717.50	105,787.50	111,091.50
Bi-Weekly		3,182.25	3,342.75	3,510.00	3,689.25	3,873.75	4,068.75	4,272.75
7.5 Hr Hourly		42.43	44.57	46.80	49.19	51.65	54.25	56.97
7.5 Hr OT		63.65	66.86	70.20	73.79	77.48	81.38	85.46
	20	75,211.50	78,994.50	82,953.00	87,184.50	91,552.50	96,154.50	100,971.00
Bi-Weekly		2,892.75	3,038.25	3,190.50	3,353.25	3,521.25	3,698.25	3,883.50
7.5 Hr Hourly	$\vdash \vdash$	38.57	40.51	42.54	44.71	46.95	49.31	51.78
7.5 Hr OT		57.86	60.77	63.81	67.07	70.43	73.97	77.67
	19	68,367.00	71,799.00	75,406.50	79,248.00	83,226.00	87,399.00	91,786.50
Bi-Weekly		2,629.50	2,761.50	2,900.25	3,048.00	3,201.00	3,361.50	3,530.25
7.5 Hr Hourly		35.06	36.82	38.67	40.64	42.68	44.82	47.07
7.5 Hr OT		52.59	55.23	58.01	60.96	64.02	67.23	70.61
	18	62,146.50	65,266.50	68,542.50	72,033.00	75,640.50	79,443.00	83,440.50
Bi-Weekly		2,390.25	2,510.25	2,636.25	2,770.50	2,909.25	3,055.50	3,209.25
7.5 Hr Hourly		31.87	33.47	35.15	36.94	38.79	40.74	42.79
7.5 Hr OT		47.81	50.21	52.73	55.41	58.19	61.11	64.19
	17	56,491.50	59,319.00	62,302.50	65,481.00	68,757.00	72,208.50	75,855.00
Bi-Weekly		2,172.75	2,281.50	2,396.25	2,518.50	2,644.50	2,777.25	2,917.50
7.5 Hr Hourly		28.97	30.42	31.95	33.58	35.26	37.03	38.90
7.5 Hr OT		43.46	45.63	47.93	50.37	52.89	55.55	58.35
	16	51,343.50	53,917.50	56,628.00	59,514.00	62,497.50	65,637.00	68,952.00
Bi-Weekly		1,974.75	2,073.75	2,178.00	2,289.00	2,403.75	2,524.50	2,652.00
7.5 Hr Hourly		26.33	27.65	29.04	30.52	32.05	33.66	35.36
7.5 Hr OT		39.50	41.48	43.56	45.78	48.08	50.49	53.04
	15	46,663.50	49,003.50	51,480.00	54,093.00	56,803.50	59,670.00	62,673.00
Bi-Weekly		1,794.75	1,884.75	1,980.00	2,080.50	2,184.75	2,295.00	2,410.50
7.5 Hr Hourly		23.93	25.13	26.40	27.74	29.13	30.60	32.14
7.5 Hr OT		35.90	37.70	39.60	41.61	43.70	45.90	48.21
	14	42,412.50	44,538.00	46,800.00	49,159.50	51,636.00	54,229.50	56,959.50
Bi-Weekly		1,631.25	1,713.00	1,800.00	1,890.75	1,986.00	2,085.75	2,190.75
7.5 Hr Hourly		21.75	22.84	24.00	25.21	26.48	27.81	29.21
7.5 Hr OT		32.63	34.26	36.00	37.82	39.72	41.72	43.82
	13	38,551.50	40,482.00	42,529.50	44,674.50	46,917.00	49,276.50	51,772.50
Bi-Weekly		1,482.75	1,557.00	1,635.75	1,718.25	1,804.50	1,895.25	1,991.25
7.5 Hr Hourly		19.77	20.76	21.81	22.91	24.06	25.27	26.55
7.5 Hr OT	$oxed{oxed}$	29.66	31.14	32.72	34.37	36.09	37.91	39.83
	12	35,041.50	36,796.50	38,649.00	40,599.00	42,646.50	44,791.50	47,053.50
Bi-Weekly		1,347.75	1,415.25	1,486.50	1,561.50	1,640.25	1,722.75	1,809.75
7.5 Hr Hourly		17.97	18.87	19.82	20.82	21.87	22.97	24.13
7.5 Hr OT		26.96	28.31	29.73	31.23	32.81	34.46	36.20

RESOLUTION: 2020 -

		1	2	3	4	5	6	7
	11	31,843.50	33,442.50	35,119.50	36,894.00	38,746.50	40,696.50	42,763.50
Bi-Weekly		1,224.75	1,286.25	1,350.75	1,419.00	1,490.25	1,565.25	1,644.75
7.5 Hr Hourly		16.33	17.15	18.01	18.92	19.87	20.87	21.93
7.5 Hr OT		24.50	25.73	27.02	28.38	29.81	31.31	32.90
	10	28,918.50	30,381.00	31,902.00	33,520.50	35,217.00	36,991.50	38,863.50
Bi-Weekly	10							
		1,112.25	1,168.50	1,227.00	1,289.25	1,354.50	1,422.75	1,494.75
7.5 Hr Hourly		14.83	15.58	16.36	17.19	18.06	18.97	19.93
7.5 Hr OT		22.25	23.37	24.54	25.79	27.09	28.46	29.90
	9		27,592.50	28,977.00	30,459.00	31,999.50	33,618.00	35,314.50
Bi-Weekly			1,061.25	1,114.50	1,171.50	1,230.75	1,293.00	1,358.25
7.5 Hr Hourly			14.15	14.86	15.62	16.41	17.24	18.11
7.5 Hr OT			21.23	22.29	23.43	24.62	25.86	27.17

POSITION	GRADE	POSITION	GRADE
Chief Appraiser	19	Facilities and Grounds Coordinator	14
Chief Deputy Assessor	18	Administrative Assistant (OPD)	14
Probation Officer	17	Office Assistant (County Admin)	14
Administrative Assistant (County Admin)	16	Confidential Secretary	14
Building Inspector II	16	Legal Process Supervisor	14
Financial Systems Analyst	16	Office Assistant	13
Clerk of the Board	15	Facilities Maintenance Technician	13
Probation Officer/Work Crew Supervisor	15	Seasonal Groundskeeper	10
Planner I	15	Commissary/Visitation Clerk	9
Building Inspector I	15		

2021 FRANKLIN COUNTY 8 HOUR NON-BARGAINING SEVEN STEP MATRIX Annual amounts are based on 2080 hours/year								
		1	2	3	4	5	6	7
D! Ma alda	23	106,808.00	112,195.20	117,811.20	123,822.40	130,020.80	136,552.00	143,395.20
Bi-Weekly 8 Hr Hourly		4,108.00 51.35	4,315.20 53.94	4,531.20	4,762.40 59.53	5,000.80 62.51	5,252.00 65.65	5,515.20 68.94
8 Hr OT		77.03	80.91	56.64 84.96	89.30	93.77	98.48	103.41
0111 01	20							
Di Waakh	22	97,094.40	101,982.40 3,922.40	107,099.20	112,548.80	118,185.60	124,134.40	130,353.60
Bi-Weekly 8 Hr Hourly	+	3,734.40 46.68	3,922.40 49.03	4,119.20 51.49	4,328.80 54.11	4,545.60 56.82	4,774.40 59.68	5,013.60 62.67
8 Hr OT		70.02	73.55	77.24	81.17	85.23	89.52	94.01
0111 01	21							
Bi-Weekly	21	88,254.40 3,394.40	92,705.60 3,565.60	97,344.00 3,744.00	102,315.20 3,935.20	107,432.00 4,132.00	112,840.00 4,340.00	118,497.60 4,557.60
8 Hr Hourly		42.43	3,505.00 44.57	46.80	49.19	51.65	54.25	56.97
8 Hr OT		63.65	66.86	70.20	73.79	77.48	81.38	85.46
0111 01	20	80,225.60	84,260.80	88,483,20	92,996.80	97,656.00	102,564.80	107,702.40
Bi-Weekly	20	3,085.60	3,240.80	3,403.20	92,996.80 3,576.80	3,756.00	3,944.80	4,142.40
8 Hr Hourly	+	38.57	40.51	42.54	44.71	46.95	49.31	51.78
8 Hr OT		57.86	60.77	63.81	67.07	70.43	73.97	77.67
	19	72,924.80	76,585.60	80,433.60	84,531.20	88,774.40	93,225.60	97,905.60
Bi-Weekly		2,804.80	2,945.60	3,093.60	3,251.20	3,414.40	3,585.60	3,765.60
8 Hr Hourly		35.06	36.82	38.67	40.64	42.68	44.82	47.07
8 Hr OT		52.59	55.23	58.01	60.96	64.02	67.23	70.61
	18	66,289.60	69,617.60	73,112.00	76,835.20	80,683.20	84,739.20	89,003.20
Bi-Weekly		2,549.60	2,677.60	2,812.00	2,955.20	3,103.20	3,259.20	3,423.20
8 Hr Hourly		31.87	33.47	35.15	36.94	38.79	40.74	42.79
8 Hr OT		47.81	50.21	52.73	55.41	58.19	61.11	64.19
	17	60,257.60	63,273.60	66,456.00	69,846.40	73,340.80	77,022.40	80,912.00
Bi-Weekly		2,317.60	2,433.60	2,556.00	2,686.40	2,820.80	2,962.40	3,112.00
8 Hr Hourly		28.97	30.42	31.95	33.58	35.26	37.03	38.90
8 Hr OT		43.46	45.63	47.93	50.37	52.89	55.55	58.35
	16	54,766.40	57,512.00	60,403.20	63,481.60	66,664.00	70,012.80	73,548.80
Bi-Weekly		2,106.40	2,212.00	2,323.20	2,441.60	2,564.00	2,692.80	2,828.80
8 Hr Hourly	+	26.33	27.65	29.04	30.52	32.05	33.66 50.49	35.36
8 Hr OT		39.50	41.48	43.56	45.78	48.08		53.04
D'M II	15	49,774.40	52,270.40	54,912.00	57,699.20	60,590.40	63,648.00	66,851.20
Bi-Weekly		1,914.40 23.93	2,010.40	2,112.00 26.40	2,219.20	2,330.40	2,448.00	2,571.20
8 Hr Hourly 8 Hr OT		35.90	25.13 37.70	39.60	27.74 41.61	29.13 43.70	30.60 45.90	32.14 48.21
0111 01	14							
Bi-Weekly	14	45,240.00 1,740.00	47,507.20 1,827.20	49,920.00 1,920.00	52,436.80 2,016.80	55,078.40 2,118.40	57,844.80 2,224.80	60,756.80 2,336.80
8 Hr Hourly		21.75	22.84	24.00	25.21	26.48	2,224.60	2,330.60
8 Hr OT	+	32.63	34.26	36.00	37.82	39.72	41.72	43.82
	13	41,121.60	43,180.80	45,364.80	47,652.80	50,044.80	52,561.60	55,224.00
Bi-Weekly	13	1,581.60	1,660.80	1,744.80	1,832.80	1,924.80	2,021.60	2,124.00
8 Hr Hourly		1,301.00	20.76	21.81	22.91	24.06	25.27	26.55
8 Hr OT		29.66	31.14	32.72	34.37	36.09	37.91	39.83
	12	37,377.60	39,249.60	41,225.60	43,305.60	45,489.60	47,777.60	50,190.40
Bi-Weekly	'-	1,437.60	1,509.60	1,585.60	1,665.60	1,749.60	1,837.60	1,930.40
8 Hr Hourly		17.97	18.87	19.82	20.82	21.87	22.97	24.13
8 Hr OT		26.96	28.31	29.73	31.23	32.81	34.46	36.20

		1	2	3	4	5	6	7
	11	33,966.40	35,672.00	37,460.80	39,353.60	41,329.60	43,409.60	45,614.40
Bi-Weekly		1,306.40	1,372.00	1,440.80	1,513.60	1,589.60	1,669.60	1,754.40
8 Hr Hourly		16.33	17.15	18.01	18.92	19.87	20.87	21.93
8 Hr OT		24.50	25.73	27.02	28.38	29.81	31.31	32.90
	10	30,846.40	32,406.40	34,028.80	35,755.20	37,564.80	39,457.60	41,454.40
Bi-Weekly		1,186.40	1,246.40	1,308.80	1,375.20	1,444.80	1,517.60	1,594.40
8 Hr Hourly		14.83	15.58	16.36	17.19	18.06	18.97	19.93
8 Hr OT		22.25	23.37	24.54	25.79	27.09	28.46	29.90
	9		29,432.00	30,908.80	32,489.60	34,132.80	35,859.20	37,668.80
Bi-Weekly			1,132.00	1,188.80	1,249.60	1,312.80	1,379.20	1,448.80
8 Hr Hourly			14.15	14.86	15.62	16.41	17.24	18.11
8 Hr OT			21.23	22.29	23.43	24.62	25.86	27.17

POSITION	GRADE	POSITION	GRADE
Public Works Director	22	Human Resources Generalist	17
Chief Deputy Prosecuting Attorney	22	Administrative Assistant (PW)	17
Assistant Public Works Director/County Engineer	22	Chief Deputy Coroner	17
Human Resources Director	21	Network Analyst II	17
Senior Deputy Prosecuting Attorney	21	GIS Manager	17
General Manager	21	Road Supervisor	17
Information Services Director	21	Financial Specialist	16
Planning & Building Director	21	Elections Administrator	16
Professional Land Surveyor	20	Administrative Assistant (Aud)	16
Deputy Prosecutor II	20	Solid Waste Educator/Coordinator	16
Director of Finance	20	Financial Systems Analyst (8 hour)	16
Director of Audit Services	20	Planning & Building Services Administrator	16
Information Services Assistant Director	20	Clerk's Financial Manager	15
Office Administrator/Child Support Director	19	Administrative Assistant (DC)	15
District Court Administrator/Probation Director	19	Accounting Specialist	15
Building Official	19	Investigator	14
Facilities Director	19	Human Resources Specialist	14
Communications Engineer	19	Office Manager (HAPO Center)	13
Administrative Accountant	19	RV Park Caretaker	12
Chief Deputy Treasurer	19	PT Records Clerk (PW)	11
Accounting Supervisor	19	Facilities (HAPO Center)	11
Finance Manager	19	Office Assistant (PW)	11
Shop Supervisor	18	Temporary Maint Tech (Flagger)	10
Systems Analyst (IS)	18		
Chief Deputy Clerk	18		
Event Manager	18		
Operations Manager	18		
Sales/Box Office Manager	18		